

**BAGLEY COLLEGE OF ENGINEERING OPERATING POLICY AND PROCEDURE  
EOP 1**

**Procedures of the Bagley College of Engineering Administrative Council**

**PURPOSE**

The purpose of this Engineering Operating Policy and Procedure (EOP) is to establish the membership and operating procedures of the Bagley College of Engineering Administrative Council.

**REVIEW**

This EOP will be reviewed every four years (or whenever circumstances require an earlier review) by the Bagley College of Engineering Administrative Council with recommendations for revision presented to the Dean.

**POLICY/PROCEDURE**

The Bagley College of Engineering Administrative Council serves as an advisory group to the Dean of Engineering. The membership of the council will consist of the Bagley College of Engineering department heads and other college faculty, students, staff, and administrators appointed by the Dean. The existence of this council does not preclude the formation of other faculty committees.

Engineering faculty members are encouraged to submit comments on subjects that are in the process of being studied by the council or on recommendations that have been made by the council.

**Officers:**

Chair: Dean of Engineering

Secretary: Administrative Assistant to the Dean of Engineering

**APPROVED:**

Harry C. Simrall	February 6, 1968
Dean of Engineering	Date

**REVISED:**

Robert A. Altenkirch	July 3, 1995
Dean of Engineering	Date

**REVISED:**

Sarah A. Rajala	June 15, 2010
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Dean of Engineering                      Date

APPROVED:

Jason M. Keith                              October 13, 2015  
Dean of Engineering                      Date

APPROVED:

Jason M. Keith                              October 13, 2020  
Dean of Engineering                      Date